

7TH GRADE RESEARCH REPORT
Great American Authors

- I. Introduction
 - A. Read the English text - pages _____
 - B. Topic of Research: My author is _____
- II. Planning
 - A. Read English Text - Using Reference Materials - pages _____
 - B. Types of Reference Materials to be Used for Research
 - 1. Encyclopedia 5. Magazines 9. Internet
 - 2. Almanac 6. Books 10. EBSCO
 - 3. Newspaper 7. Recording
 - 4. Videos/YouTube 8. Interviews
 - C. **REQUIRED** Resources to be used (as a minimum)
 - 1. encyclopedia article - (can be on-line)
 - 2. one book - **MUST** be a print book
 - 3. a newspaper or magazine - (can be on-line)
 - 4. one Internet source (different from encyclopedia and magazine/newspaper)
 - 5. two references from any category in B.
 - D. Sources may be kept on 3" x 5" index cards (minimum of 6 cards)
 - 1. correct form for "Sources Cited" will be used
 - 2. only **ONE source written on a card**
- III. Writing the Research Report
 - A. Read the English text - pages _____
 - B. Use index cards to record facts, quotes, concrete details
 - 1. Keep **ONE fact/quote on each index card**
 - 2. Keep a record of the Source on each note card
 - 3. Source Index Cards will be due _____
 - 4. Concrete/fact/quote Index Cards will be due _____
 - C. Write the Outline for your report
 - 1. Use Concrete Index Cards to organize outline further
 - 2. Outline written in correct form - Sentence or Key Phrases
 - 3. The Outline is due _____
 - D. Write the Rough Draft of Report from Outline and Index cards
 - 1. Include quotes within report with correct documentation

2. Rough Draft is due _____ worth 45 points
3. Bibliography/Sources Cited is due _____

IV. Completing the Final Report

- A. Finished Research Report will be completed with little or no mistakes
- B. The Bibliography/Sources Cited will be completed from the Index cards using the correct form
- C. The Final Research Report is due _____
 1. It is worth **300 points**.
 2. The writer's name, grade, and the date will be included on the cover page.
 3. The report will be typed at **12-point font and double spaced**.
 4. The report will be five paragraphs including the Introduction, the Body answering the three questions about the topic, and the Conclusion.
 5. The Bibliography/Sources Cited must be in correct form and typed.
 6. The final Outline **MUST** be typed and turned in.
 7. The Rough Draft, Rough Outline, and index cards/Rough Draft of the Bibliography **WILL BE TURNED IN**.
 8. **All requirements will be placed in an envelope and turned in ON TIME.** **There are NO Late Passes allowed.** If you are ill, please make arrangements for your Research Packet to be turned in on time. You are always welcome to turn your paper in early.

Please share this sheet with your parents and discuss the requirements for this paper. If you have any questions, you can e-mail me at school (suew@stalbans.org). Please have your parents sign this sheet for **10 points credit**.

----- Date ----- Parent signature

11/10/2013